

VILLAGES OF WESTCREEK OWNERS ASSOCIATION, INC. ("ASSOCIATION")

Administrative Resolution No. 37

THE SPORTS PARK COMMITTEE TERMS OF REFERENCE

WHEREAS, Article XIII, Section 13.02 of the BYLAWS directs the Board of Directors ("BOARD") to exercise for the ASSOCIATION the powers to designate one or more committees; and

WHEREAS, the BOARD deems it necessary to create a standing committee to assist the BOARD in monitoring and enforcing compliance to the BYLAWS, the ARTICLES OF INCORPORATION, or THE VILLAGES OF WESTCREEK DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS ("PROJECT DOCUMENTS") and the BOOK OF RESOLUTIONS; and to maximize use of the recreational facilities and to advise on providing a variety of leisure time opportunities, both within the community and outside of THE VILLAGES OF WESTCREEK to appeal to all age groups and interests; and

WHEREAS, the BOARD wishes to have a committee to advise and assist it in planning and conducting recreational fundraising to benefit the SPORTS PARK and its facilities;

NOW THEREFORE BE IT RESOLVED BY UNANIMOUS CONSENT IN WRITING THAT the standing SPORTS PARK COMMITTEE will have the following terms of reference:

RESPONSIBILITY

The primary responsibility of the SPORTS PARK COMMITTEE is as follows:

1. To advise and assist the BOARD in monitoring and enforcing compliance by MEMBERS with the provisions of the PROJECT DOCUMENTS and this BOOK OF RESOLUTIONS and other rules and regulations approved by the BOARD as they relate to the SPORTS PARK.
2. To develop and operate a Community fundraising program to benefit the restoration and beautification of the Sports Park.
3. To advise and assist the BOARD in developing and operating a community leisure-time program for all age groups and interests.
4. To establish the financial basis for operation of the Sports Park fundraisers and to recommend plans for expenditure of funds for the benefit of the Sports Park and the owners in the WESTCREEK OWNERS ASSOCIATION, INC.

In fulfilling its responsibility, the COMMITTEE performs functions which include, but are not necessarily limited to the following:

1. Proposing rules for use of the facilities.
2. Suggesting ideas for construction of additional facilities
3. Making budget proposals on programs and activities making use of the facilities or for construction and repair replacement of the facilities
4. Creating and administering fundraisers to benefit the sports park facilities.
5. May perform other functions as directed or approved by the BOARD.

MANNER OF ORGANIZATION

1. Membership - The SPORTS PARK COMMITTEE shall consist of a Chair and any other members of the ASSOCIATION who wish to serve. Any MEMBER may join the Committee by attending two out of three successive Committee meetings and maintaining regular attendance thereafter. The Secretary-Treasurer of the Committee is responsible for maintaining a roster of Committee members. All Committee members shall be members of the ASSOCIATION.

2. Term - The Chair will serve a one-year term.

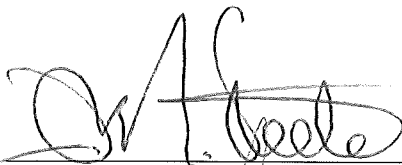
3. Chair - The President of the BOARD will appoint the Chair annually. At the first regular meeting of the SPORTS PARK COMMITTEE after the Chair has been appointed, the Committee may then elect a Vice Chair from among its members.

4. Vacancies - The BOARD OF DIRECTORS may remove a Chair or any member with or without cause. The Committee may vote to remove its Chair or any member upon show of good cause. Vacancies created by either of the above or by death or by resignation of the Chair, shall be filled by the Vice Chair and the remaining members of the Committee will elect a new Vice Chair.

5. Secretary-Treasurer. The Chair will designate a Secretary-Treasurer from among the members of the Committee. The Secretary-Treasurer shall be responsible for keeping the Committee membership roster, recording minutes of all Committee meetings and in general, maintaining written documentation on Committee decisions and activities. Further, the Secretary-Treasurer shall keep a record of funds expended under the Committee's allocation from the BOARD and earned or expended through fundraising events;

6. Subcommittees. From time to time the Committee may create from among its membership such subcommittees or Task Forces as it deems necessary and desirable, so long as each subcommittee has specific goals and objectives approved by the Committee. The Committee Chair may form a subcommittee by appointing volunteers from the standing committee. The subcommittee will elect its own chair. If the subcommittee chair is absent from two successive meetings, the subcommittee may elect a new chair and promptly notify the standing Committee Chair of the change.

IN WITNESS HEREOF, THE UNDERSIGNED HAVE EXECUTED THIS CONSENT OF THE BOARD AS OF _____.



John Steele, President



Kenneth Fowler, Secretary