

Special Open and Meeting of the Board

Agenda

May 12th 2014

Community Center

- 1) Call to order
- 2) review/approve previous minutes N/A
- 3) Member/Guest forum
- 4) Department/Committee reports N/A
 - a) Recreation Department
 - b) Maintenance Department
 - c) Standards Department
 - d) Community Management Department
 - e) Architectural Review Committee
 - f) Standards Review/update Committee
 - g) Finance Committee
 - h) Landscaping Committee
 - i) Nominating Committee
 - j) Communications Committee
 - k) Public Safety Committee
 - l) Sports and Park Committee
 - m) Strategic Planning Committee
 - n) By – Laws Review/Update Committee
- 5) Unfinished Business N/A
 - a) status of sidewalk at Saxon hill and Military Dr., West – table
 - b) brick column survey results (awaiting estimates) – open
 - c) BCSD sub station ('s awaiting follow-up/response from County Commissioner ESD) – tabled
 - d) Sports Park Equipment ('s additional 2 to 5 equipment)'s project – open
 - e) Driving Range (cage) for Sports Park – open
 - f) Eagle Scout Project – open
 - g) Sports Park Concession Stand Proposal – open
- 6) Executive/Emergency Session Results
 - a) Report of Foreclosures
 - b) Report of Release of Liens
 - c) Report of Lien Filings
 - d) Damage to Fences Along Major Street
 - e) Investigations
 - f) Discussion of personnel issues.
- 7) New Business
 - a) Pricing increase for delinquent letters and TPC price increase
 - b) Annual Picnic – whether to delay the annual picnic and combine it with Fall Fest
 - c) Establishing a Soccer Committee
 - d) Purchase office equipment:
 1. Computer for Park and rec
 2. whiteboard and projector for Conference Room
 3. security monitor for the Community Manager's office
 - e) Possible Pool Schedule/Contract (decking) Conflict
 - f) Audit Issues
 - g) SAWS final offer letter
 - h) request from LDS church to donate the use of the overflow parking lot for a fundraising event on May 24, 2014
- 8) Schedule next monthly meeting N/A May 22, 2014 at 7:00p.m.
- 9) Adjournment

From: Melinda Porter <melinda.porter@al.net>
Sent: Friday, May 02, 2014 11:33 AM
To:
Subject: Costs

Since the 1st of April, I have issued 109 TPC letters. To receive a TPC letter, the homeowner must be over \$200.00 in past assessments, majority are still owing from 4th Quarter of 2013. Current charge of a TPC letter is \$11.00.

Per Texas law, I send 1 letter 1st class, and one 1st class with certified and return receipt. The total cost for postage is \$758.69

Each letter is a minimum of 3 sheets of paper, 2 envelopes, cost of ink, and the time it takes for me to complete each individualized letter.

The total owed for these properties is approximately \$28,000.

Also since the 1st of April, I have sent out over 300 statements to homeowners that are delinquent from the 1st quarter of 2014.

Each statement requires at least 2 pieces of paper, 1 envelope, ink and the time it takes to create the individualized statements.

Current charge of a statement is \$.50. The total cost for postage is over \$144.00.

The total owed for these properties is over \$47,700.

As of 1 May, 2014, we have 37 homeowners that have open accounts with ASD. The total amount owed for these individuals is \$ 30, 639.48.

In the month of May, if the accounts are not paid or on a payment plan, I will be sending 83 more accounts to ASD.

Melinda Porter