



Villages of Westcreek Owners' Association
Standards Department

PROPERTY IMPROVEMENT/CHANGE APPLICATION (PIA)

TO: Architectural Review Committee (ARC)
Villages of Westcreek Owners' Association
12395 Military Drive West
San Antonio, TX 78253-6046

OFFICE USE ONLY
Date: _____ Time: _____
Assessments current: Yes ___ No ___
Received by: _____

This application will not be considered unless the assessments are current.

I _____ am requesting approval for the following:

- Check [X] the category of your request and describe below:
[] Patio [] Patio cover [] Patio enclosure [] Deck
[] Deck cover [] Deck enclosure [] Roofing [] Vent(s) [] Solar equipment [] Storage shed [] Gazebo
[] Pergola [] Fencing [] Staining [] Painting [] Driveway [] Walkway [] Landscaping [] Plantings
[] Retaining wall [] Outdoor ornament(s) [] Other (Each improvement/change requires a separate PIA)

Caution: Permanent structures may not be placed in/over utility easements as shown on the Plat/Lot Survey, unless the written approval from all applicable utility companies is included with the PIA.

Description of improvement/change: _____

Proposed location*: _____

Size (length, width, height): _____

Material(s): _____

Color--include sample(s): _____

*I understand that: 1. if the 'VWOA Standards' require a copy of the Plat/Lot Survey, showing the location of the object I have described above, I must attach it to this Application (PIA). 2. if I cannot find this document, I may obtain one at the Bexar County Courthouse; 3. if a Plat/Lot Survey is not required, I only need to submit a PIA along with all applicable supporting information. 4. if my request does not include sufficient information to allow the Architectural Review Committee (ARC) to render an appropriate decision, it will be disapproved pending receipt of the information; 5. if I do not provide this information by the date requested, my request will be disapproved entirely; and 6. a disapproval of my request may require that I change or remove (as appropriate) what I have described above.

I also understand that: 1. I will await the ARC's decision before implementing my proposal, 2. I am required to comply with all federal, state and local government requirements including building permits for construction improvements; and 3. an approval by the ARC does not knowingly supersede any local, state or federal laws that may apply.

ADDRESS: _____ VILLAGE: _____

E-MAIL ADDRESS: _____ HOME PHONE: _____

WORK: _____ CELL: _____ PRINTED NAME: _____

SIGNATURE: _____