

STAFF DUE-OUTS to BOARD

13 APR 2017

Community Manager

1. Electrician to quote running wire to landscape lights; will give price NLT Monday 17 April.
2. Need something from Forensic Auditor.
3. Need to make the sidewalk ramp down by the Sports Park for handicap access. Notify Bexar County that we want to make the change.

Community Activities

1. Ensure a homeowner is signing for community center room for Poker Nights.
2. Figure out where Flag Football fits on the annual calendar. Age 4 and up. Due to us in an email in the next couple of weeks.
3. Need date for next Movie Night. Also need to pick movie. Not 60 days from now.
4. Carnival at the park in August...need date. Set quickly.
5. Question about swim lessons. Need dates, details, and ages.
6. Staff needs to make sure the pool equipment and chairs are in good order before pool opens. Jason stated that he would do it next week.
7. Still need signs for the workout equipment in the park.
8. Camera's in the park status?
9. How can we use the iPads in the park to verify homeowners are current? Use QR codes and database? Export data out of CINC into database each week. Staff will provide ideas and options for the new board. On the shelf systems with prices is OK. Have options for Board at the next executive session.

Maintenance Department

1. Going to try and smoke out the snake in the Tot-Lot.
2. Will address the washed-out area of the walking track.
3. Time to fertilize fields today. They will do it this week because we will be down there working on the ballfield.
4. Need to keep the trees in the park trimmed and the overhanging trees and bushes along sidewalks.
5. Need to check Tot-Lot for Wasp each week.
6. Need to cover red shed in back of CC.

Administrative

1. Bid to patch up the damaged retaining wall in a few days.
2. Ensure Board Agenda is published before meetings.

Staff and Committee Reports to be included soon.
