



The Villages of Westcreek Owners' Association, Inc. Est. 1994

Regular Board of Directors Meeting Agenda

Thursday, 7 PM, February 19, 2015 @ Community Center

- **Call to Order and Pledge of Allegiance to the Flag**
- **Review/approve previous minutes**
- **Members/Guest forum**
- **Department/Committee reports**
 - Recreation Department
 - Maintenance Department
 - Standards Department
 - Administrative Department
 - Community Management Department
 - Architectural Review Committee
 - Standards review/update Committee
 - Finance Committee
 - Landscaping Committee
 - Nominating Committee
 - Communications Committee
 - Public Safety Committee
 - Sports Park Committee
 - Sports Committee
 - Strategic Planning Committee
- **Unfinished Business**
 - Status of sidewalk at Saxon Hill and Military Dr., West. **OPEN**
 - Bushes/trees to block view of Barb wire fencing (Point Breeze). **OPEN**
 - Purchase of equipment for tot lot 2 to 5-year-old. **OPEN**
 - Restrooms for Sports Park. **OPEN**
 - Brick column on Westcreek View. **OPEN**
 - Cleanup of three privately owned lots in Highpoint. **OPEN**
 - Helotes Weekly (by Express News) **OPEN**
 - Website improvements. **OPEN**
 - City Annexation **OPEN**
 - Ways to increase storage at Community Center **OPEN**
 - Youth Sports Sponsorship
- 6. **Executive/Emergency Session Results**

• Report of Foreclosures	\$
• Report of Release of Liens	\$920.03, \$997.27, \$827.00, \$937.16, \$840.18, \$660.57
• Report of Lien Filings	\$1069.40
• Notice of Trustee's Sale	\$
- 7. **New Business**
 - **Attorney Buck Benson regarding Annexation**
 - **Town Hall Meeting**
 - **Top Dressing Sport Park Fields**
 - **CC Baby Pool Leak Detection**
 - **Maintenance of monuments by Home Owners Request**
- 8. **Schedule next monthly meeting**
- 9. **Adjournment.**

Regular Meeting of the Board of Directors
Thursday, January 15, 2015

I. Open Meeting: The Regular Meeting of the Board of Directors was called to order by the President, at 7:02 PM on Thursday, January 15, 2015. The purpose of the meeting was to conduct regular business as identified in the pre-announced agenda. Following the Pledge of Allegiance, the meeting minutes for the meeting of November 6, 2014, were reviewed and approved unanimously by the Board members present. The motion was made by Anthony Hoffman seconded by Kenneth Fowler.

Board members present:

Kevin Drummonds, President

Kenneth Fowler, Vice President (left early)

Ismael Padilla, Assistant Secretary

Guy Oliver, Secretary

Anthony Hoffman, Treasurer

Board Members Absent: None

Staff present:

Sylvia Mennel, Assistant Community Manager

Melynda Porter, Administrative Superintendent

Adrian Suttles, Superintendent of Standards

Nancy Griffin, Superintendent Parks and Recreation

Members Present:

Paul Collins

Joyce Oliver

John Simpson

Magnus Cromwell

Gene Hopkins

Mrs. Besecker

Nick Giardino

David Pater

Barb Hopkins

Roger Torres

Francis Lomax

Barbara Lee

Guests Present: None

II. Open Forum:

Mr. Drummonds opened the members and guest forum. Mrs. Besecker had questions about San Antonio's proposed annexation of the Villages of Westcreek. The discussion is recorded in new business city annexation.

III. Committee/Department Reports:

- a. Recreation Department. A written report was provided and is attached to these minutes.
- b. Maintenance Department. A written report was provided and is attached to these minutes.
- c. Standards Department. A written report was provided and is attached to these minutes.
- d. Community Management Department. A written report was provided and is attached to these minutes. Mrs. Mennel gave the managers' report and financial report.
- e. Architectural Review Committee. A written report was provided and is attached to these minutes.
- f. Standards Review/Update Committee. A verbal report was given. The committee is making good progress.
- g. Finance Committee. The Treasurer, Mr. Hoffman, will schedule a meeting of the finance committee next month.
- h. Landscaping Committee. The Chairperson was not present and no written report was provided.
- i. Nominating Committee. Mr. Anthony Hoffman was appointed chair of this committee.
- j. Communications Committee. No report.

- k. Public Safety Committee. A verbal report was given. They are planning a workshop for the near future to be held at the community center and more information will be forthcoming.
- l. Sports and Park Committee. A written report was provided and is attached to these minutes
- m. Sports Sub-Committee. No report.
- n. Strategic Planning Committee. No report.
- o. Administrative Report (Assessments collected). A written report is provided in attached to these minutes.

IV. Unfinished Business:

- a. Status of sidewalk at Saxon Hill and Military Dr., West. Bexar County has contacted us and is in the process of scheduling a meeting with the Villages of Westcreek. **OPEN**
- b. Fire Station -No action due to pending annexation. **CLOSED**
- c. Bushes/trees to block view of barb wire fencing (Point Breeze). Waiting on recommendations from landscaping committee and staff. **OPEN**
- d. Purchase of equipment for tot lot 2 to 5-year-olds. **OPEN**
- e. Restrooms for Sports Park. Previously sent back to Committee. Still waiting on proposals. **OPEN**
- f. Brick column on Westcreek View **OPEN**
- g. Cleanup of three privately owned lots in Highpoint. **OPEN**
- h. Helotes Weekly. **OPEN**
- i. Website improvements. **OPEN**

V. Executive/Emergency Session Results

- a. **Report of Foreclosures:** None
- b. **Report of Release of Liens** \$849.60, \$797.12, \$839.66, \$927.74
- c. **Report of Lien Filings** \$1069.40, \$918.27, \$585.75, \$912.50
- d. **Notice of Trustee's Sale:** None.

***See attached Admin Report.

- e. **The missing column on Westcreek View.** The board approved a \$1500 contract to have the column installed. The ACM was asked to seek bid from CAPCO; otherwise, the \$1500 bid is accepted pending all requirements and proof of insurance. If the CM/ACM is unable to secure the \$1500 contract, then the bid for \$1770.00 is approved with same stipulations. **OPEN**
- f. The board approved sending a homeowner to the attorney that has failed to make corrections regarding violations from 2012 to present. Mr. Anthony Hoffman will try to meet with this homeowner and inform him of the action we are preparing to take and give him seven days from the date of the conversation to have them corrected. **OPEN**
- g. **Status of complaints.** Two (2) EEOC complaints; one has been closed and another is still under investigation with the EEOC.

VI. New Business

- a. **City Annexation.** Mr. Drummonds stated that the city is looking at annexing part or all of the Villages of Westcreek. Mr. Drummonds also stated that there is a link on our website to an online petition opposing annexation. We are banding together with other communities to try and fight the annexation. Mr. Drummonds stated that there was very little that could be done to stop the annexation; however, we are following the process and looking at all options, including potential incorporation. **OPEN.**

b. Increased Storage at VWOA Facilities. It was agreed that staff would look into ways to increase the storage at the community center. **OPEN**

c. Ott end of year picnic. This event was approved unanimously. **CLOSED.**

d. Letter regarding off-site Soccer practice. It was moved by Kevin Drummonds and seconded by Ismael Padilla that all participants sign a release of liability; three (3) Board Members in favor with Guy Oliver opposed and Kenneth Fowler absent: Vote 3-1. **CLOSED.**

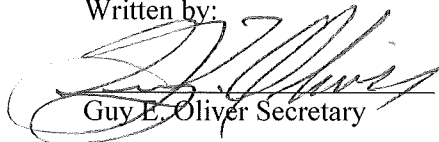
e. Youth Sports Sponsorship letter. The letter for sponsorship and the levels of sponsorship as described forth in the letter was approved. A motion was made by Ismael Padilla and seconded by Anthony Hoffman motion carried 4-0; Kenneth Fowler being absent. Vote: 4-0. **CLOSED**

f. Separate Bank Accounts. A request from the Sports and Sports Park Committees and Recreation Department for a separate bank account to be opened for the Recreation Department to be used for sports programs. It was approved unanimously that monies made by the Sports program(s) be tracked and accounted for in a separate account. This account is to be opened, managed by the Recreation Director, overseen by the CM/ACM and Treasurer. All residual monies shall remain in this account. **CLOSED**

VII. THE NEXT MEETING: The next monthly meeting will be February 19, 2015 at 7:00 PM in the Community Center

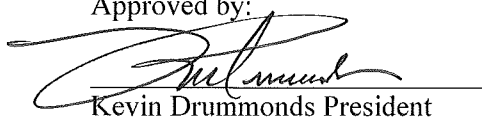
VIII. Adjournment: There being no further business before the Board, the meeting was adjourned at 8:57 PM.

Written by:


Guy E. Oliver Secretary

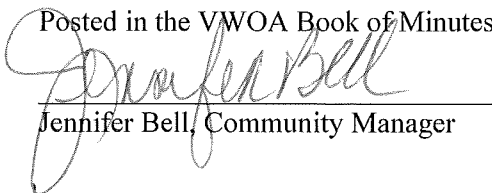
Date 2-19-15

Approved by:


Kevin Drummonds President

Date 2/19/2015

Posted in the VWOA Book of Minutes by:


Jennifer Bell, Community Manager

Date 2-19-15

Parks and Recreation –February 2015

Board Report

Current Programs/Classes

- a. SMASHDANCE- Monday 5:40 pm- Ballet/Tap - 6:30 pm- Hip Hop
- b. Zumba- Tue & Thurs. 7:30pm
- c. Turbo Kick- Wed 6:30 pm
- d. Body Bootcamp - Mon 7:30pm
- e. Pilates / Yoga – Wed 7:30 pm

Past Events:

- a. Mardi Gras – Saturday, Feb. 14, 2015
- b. Super Soccer Saturday – Jan. 17, 2015 115 kids registered in 3 hours
- c. Spring Soccer Registration Began – Jan 5, 2015 Ended 30 Jan, 2015

Future Community Events:

- a. Meet & Greet – Saturday, Feb. 28, 2015
- b. Soccer Games Begin – Saturday, March 14, 2015
- c. Easter Egg Hunt – Saturday, Mar. 28, 2015

Concerns: Basketball Court

Current basketball court is in serious need of repair/replacement---extreme safety hazard-
½ to 1” off set

Basketball court is our most utilized facility year round

Constant source of complaints because of non-availability

Past discussion of modifying tennis court closest to Tot Lot into a second basketball court

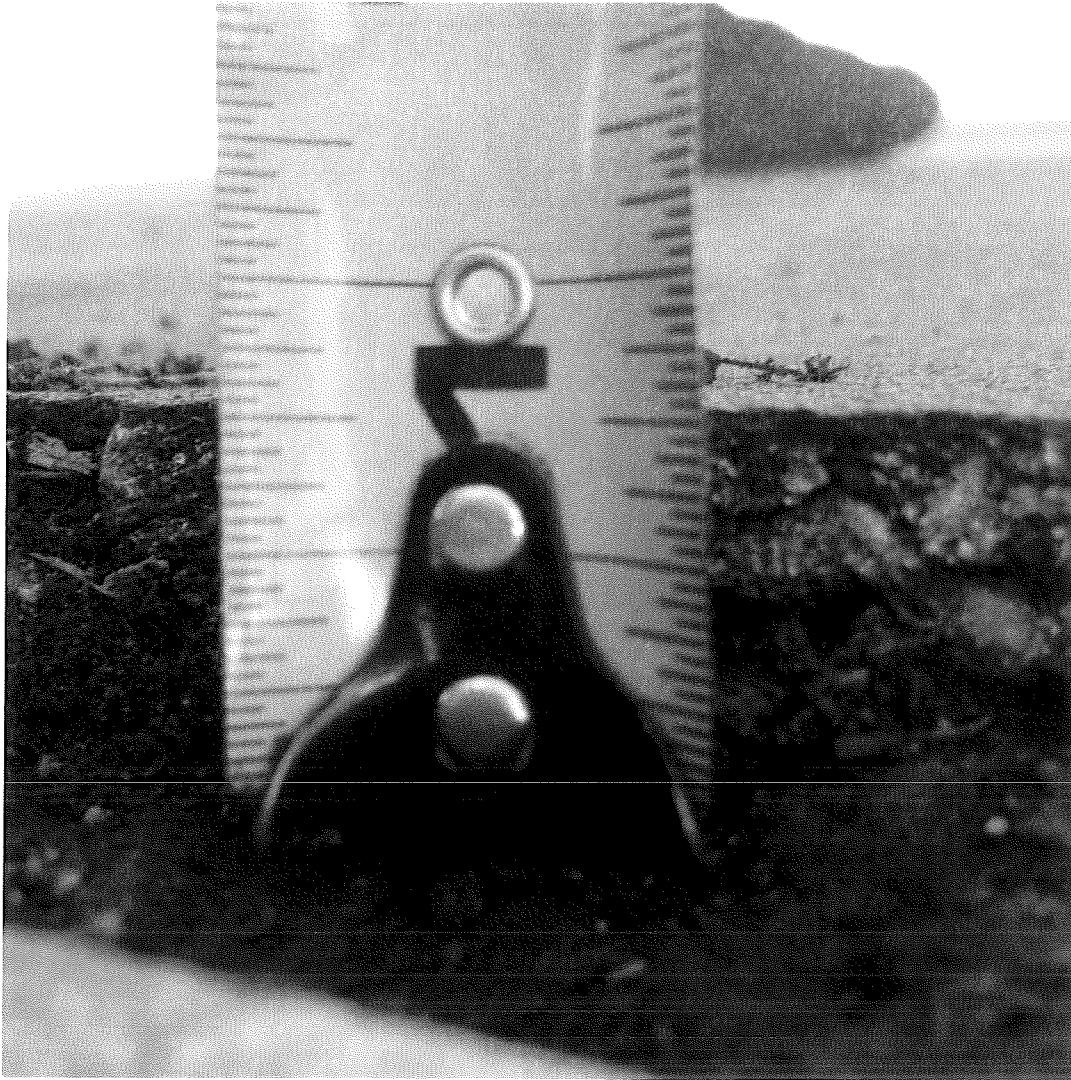
Currently one net pole sleeve is damaged on tennis court closest to Tot Lot – damage is caused by asphalt shifting and allowing the sleeve to move. This also is allowing water to seep under the asphalt playing surface. Will require extensive repair now & will only increase with time

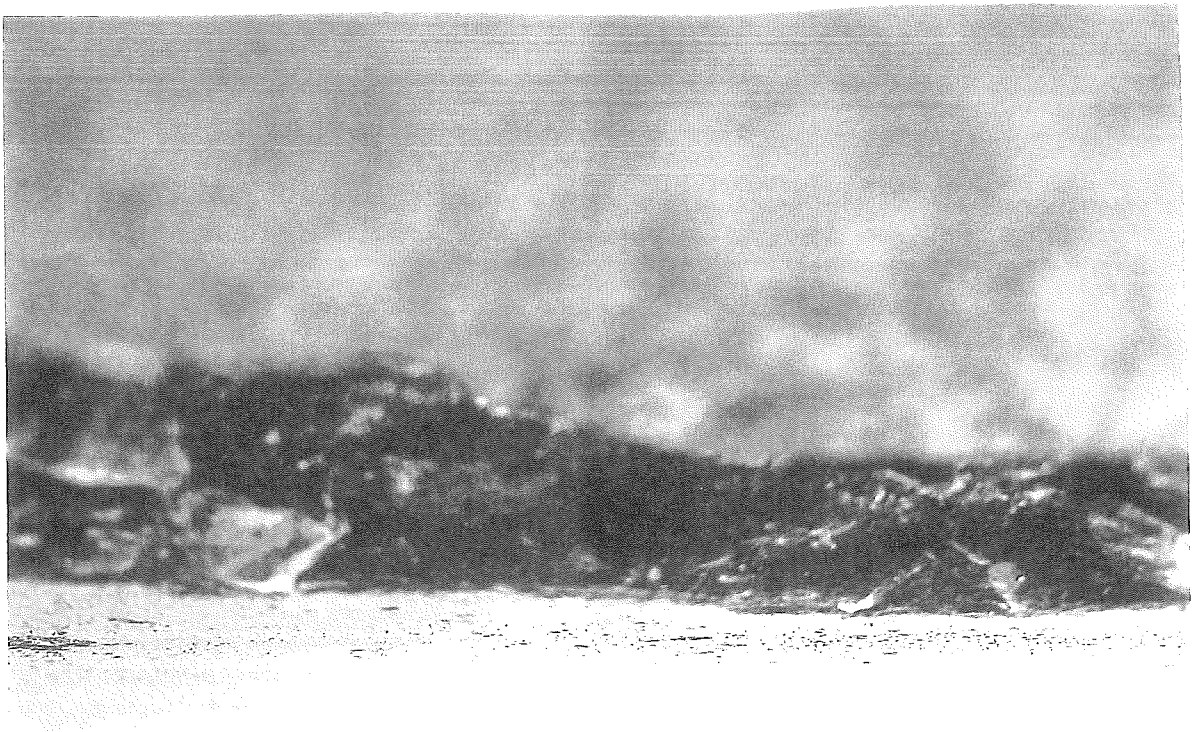
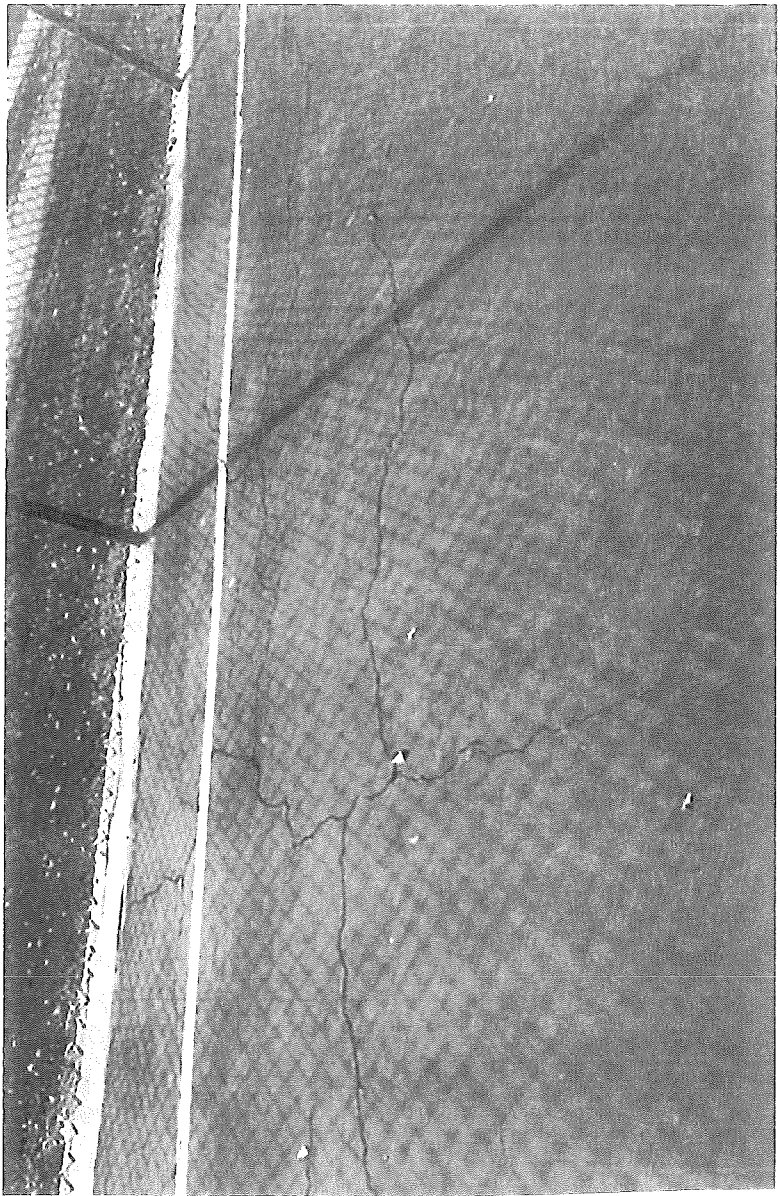
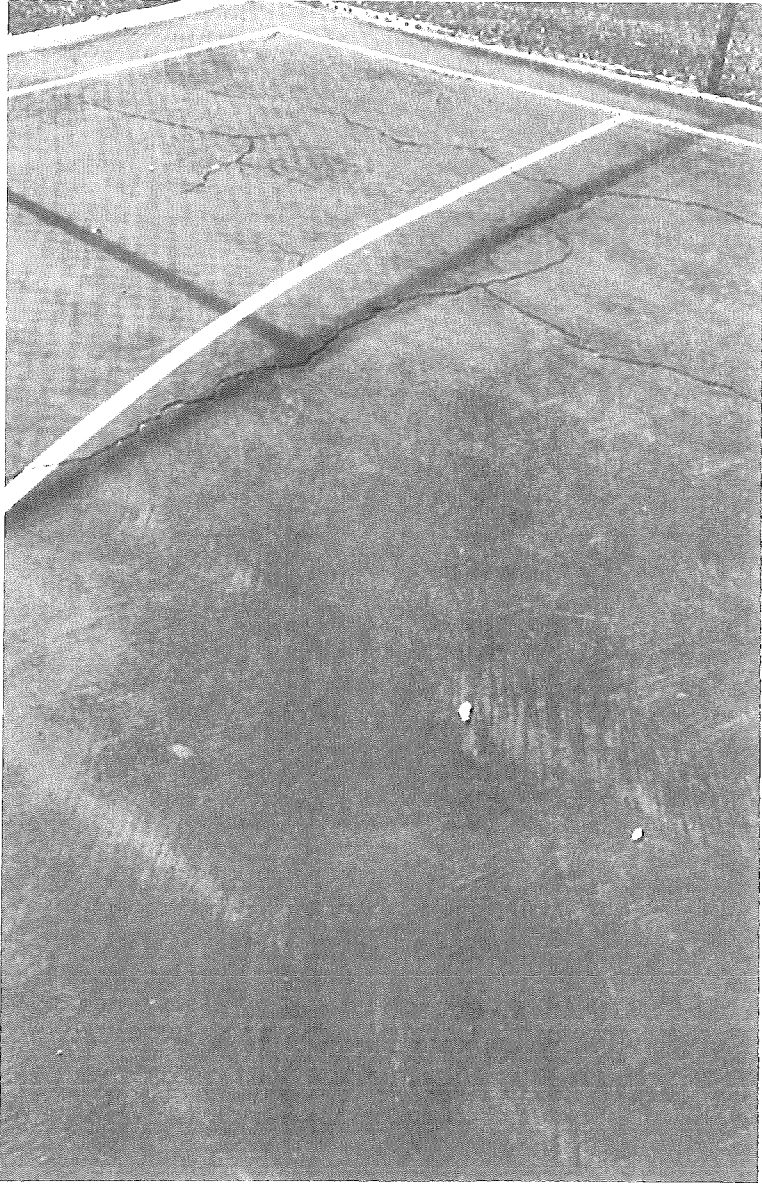
Once tennis court is remodeled, then current court could be remodeled with no down time for our
Basketball players

At completion we would have 2 regulation size basketball courts and could then hold

Tournaments at our Park adding a new sports program

This would still leave one tennis court available for VWOA tennis players





J & J CONSTRUCTION

RESIDENTIAL & COMMERCIAL

PO BOX 762349

SAN ANTONIO, TX 78245

(210)722-5609

Jamiejjconst@aol.com

January Maintenance Report

Daily tasks:

- * All mowing is always done on a weekly schedule, and we do not deviate from it, only on an emergency basis. We have to maintain our schedule because the subdivision is so large.
- * Pick up trash along main road ways and walk around Community Center
- * Check swimming pool for leaks and corrosions
- * Clean and hose down sidewalks around building

Mowing:

- * Mow all needed areas, and trim along fence lines and curbs
- * Spraying herbicide for weeds
- * We have had some rain, so weeds have been heavy throughout, but we have been working diligently to remove and control them.
- * The medians in front of the Community Center continue to not be maintained by the Bexar County contractor or Bexar County, so VWOA maintenance contractor continues to tend them as needed.

Land:

- * Daily trash pick-up and inspection of property for hazards.
- * Cutting and shredding all new accumulated right of ways.
- * Removed graffiti from drainage ditch and fences
- * Removed Christmas lighting on the clock tower and front monument
- * Removed Christmas lighting on Community Center
- * Repaired/replaced lights at monuments
- * Staining of fence boards as homeowners repair them

Park:

- * Mowing all needed areas and along the creek.
- * Inspecting existing park fixtures. Timer was repaired
- * Addressing vandalism.
- * Blowing rocks in tot lot on a daily base
- * Had some broken irrigation lines and were repaired
- * Tot lot lock repaired

Community Center:

- * Maintain the centers exterior grounds.
- * Pruning all flower beds as necessary
- * Tiles in furniture room repaired
- * Bathroom lights and toilet seats repaired
- * Ceiling fans were inspected and repaired
- * Lights in foyer replaced
- * Lights in employee kitchen repaired

STANDARDS DEPARTMENT MONTHLY REPORT

From: Adrian Suttles, Superintendent of Standards

To: VWOA Board of Directors

Subject: Monthly Report

Presented to the Board of Directors on

January 2015

February 19, 2015

TOPICS	ACTION AND/OR NOTES	STATUS	
ARC Committee Membership:	The ARC is staffed with five (5) community residents who volunteer their time on a weekly basis.	Info	
Property Improvement Applications (PIA): (see ARC Committees' report)	Submitted to ARC: Approved: Disapproved:	17 16 1	94% 6%
Staffing/Personnel:	Staffed with five (5) part time Standards Monitors.	Info	
		Number	Pct. +/-
Standards Violations Documented:	Violations of our standards were noted this month:	299	134%
	Violations of our standards were noted last month:	128	
		171	
		Number	Pct. +/-
Personal Contact:	This Month:	26	117%
	Last Month:	12	
	Increase / Decrease from last month:	14	
		Number	Pct. +/-
Thank You Notices:	This Month:	36	-58%
	Last Month:	86	
	Increase / Decrease from last month:	-50	
		Number	
Re-Sale Inspections:	This Month:	13	
	Last Month:	8	
	Increase / Decrease from last month:	5	
		Number	
Yard/Garage Sales:	This Month:	1	
	Last Month:	26	
	Increase / Decrease from last month:	-25	

PROJECT MANAGEMENT

PUBLIC SAFETY REPORT		
Graffiti reported:	AT&T building off Military behind apartments-Was cleaned off last week, and then tagged again	1/19/15

Crime reported:	VWOA~Military Dr.~Vehicle drove into County sign near Sports Park	1/11/2015
	VWOA~Grosenbacher~Car window shot by b b while driving down the road. Police report was made.	1/15/2015
	Highpoint~Point Meadow~All 4 tires removed from Silverado parked in driveway	1/25/2015
	Wynwood~Quartz Bend~Tagging on wood fence, egging	1/30/2015



Villages of Westcreek
Owners' Association
12395 Military Dr. W
San Antonio, TX 78253
Office phone: 210-679-8761

Administrative Board Report-19 February, 2015

- Collections Break Down for January, 2015

- There were 45 TPC letter were sent out in January.
- Total release of Liens for January \$5,182.21
- Total number of Cost of collection letters sent-199
- Break down of release of Liens \$920.03, 997.27, 827.00, 937.16, 840.18, and 660.57
- Total number of open accounts with ASD is 30 – totaling \$26,960.85
- Total cost to send TPC letters -\$313.25
- Report of Lien Filings \$1069.40
- Total monies collected in January \$281,301.06
- Uncollected monies as of 19 February, 2015-\$118,242.56



Villages of Westcreek
Owners' Association



Villages of Westcreek
Owners' Association

Community Managers Report for January 2015
Presented to the Villages of Westcreek Board of Directors February 19, 2015

Physical Plant

- Community Center books up to 6 months in advance- June is already full for Saturdays
- Holiday decorations were removed and stored
- Employees' annual raises were approved
- Began preparations for Annual Audit for 2014

Personnel

- 4 Standards employees resigned

Other Items

- Received BOD approval to open additional bank account for Rec Dept. funds
- VWOA continues to have problems with graffiti and vandalism
- Soccer registration is complete
- Met with Mr. Castillo regarding Bexar County Limited Annexation status
- We are under contract for repair of missing column on Westcreek View

ID Cards (includes replacement reprints)

- 107

Exclusive Usage Contracts

- Pavilion Parties 1
- Community Center 8
- Pool Parties 0

Closings

- New 0 Resale 15

Constant Contact Email Status Report

- 1880 subscribers

Facebook

- 1053 likes

4:31 PM
02/17/15
Cash Basis

Villages of Westcreek Owners Association
Balance Sheet
As of January 31, 2014

	<u>Jan 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · Operating Accounts	309,255.37
1011 · Reserve Accounts	274,001.35
Total Checking/Savings	583,256.72
Accounts Receivable	
1020 · Accounts Receivable	5,988.13
Total Accounts Receivable	5,988.13
Other Current Assets	
1021 · Interest Receivabl	34.19
1030 · Other Current Assets	18,042.94
1040 · Undeposited Funds	16,150.47
1045 · Due from Operating Fund	17,063.50
1071 · Allowance For Doubtful A...	-15,000.00
Total Other Current Assets	36,291.10
Total Current Assets	625,535.95
Fixed Assets	
1050 · Fixed Assets	-24,770.66
1056 · Community Center^	2021505.24
1057 · Community Center Furniture	18,841.84
1058 · Software	4,673.91
1059 · Vehicle	22,996.00
Total Fixed Assets	2043246.33
Other Assets	
1037 · Chase CD	2,667.08
Total Other Assets	2,667.08
TOTAL ASSETS	<u><u>2671449.36</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2040 · Credit Card	1,206.63
Total Credit Cards	1,206.63
Other Current Liabilities	
2020 · Other Current Liabilities	205,062.62
2100 · Payroll Liabilities	3,023.11
Total Other Current Liabilities	208,085.73
Total Current Liabilities	209,292.36
Long Term Liabilities	
2022 · Due to Reserve Fund	17,063.50
2200 · Long Term Notes Payable	1186592.90
Total Long Term Liabilities	1203656.40
Total Liabilities	1412948.76
Equity	
2031 · Retained Earnings	-45,207.07
3000 · Fund Balance	1191599.55
Net Income	112,108.12
Total Equity	1258500.60
TOTAL LIABILITIES & EQUITY	<u><u>2671449.36</u></u>

Villages of Westcreek Owners Association
Profit & Loss Budget vs. Actual
January 2015

	<u>Jan 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4150 · Miscellaneous Income	41.50	41.63	-0.13	99.69%
4170 · Program Fees	18,725.73	4,425.00	14,300.73	423.18%
4180 · Swim Team	0.00	62.50	-62.50	0.0%
4190 · Reimbursed Expenses	0.00	166.63	-166.63	0.0%
5000 · Revenue	189,147.87	85,669.11	103,478.76	220.79%
5100 · Newsletter Advertisement	0.00	8.37	-8.37	0.0%
5200 · Rumage/Yard Sales	60.00	416.63	-356.63	14.4%
5400 · Pavillion Rental	600.00	500.00	100.00	120.0%
5800 · Community Center	4,650.00	1,291.74	3,358.26	359.98%
5900 · Concession Stand	0.00	333.37	-333.37	0.0%
Total Income	<u>213,225.10</u>	<u>92,914.98</u>	<u>120,310.12</u>	<u>229.48%</u>
Gross Profit	213,225.10	92,914.98	120,310.12	229.48%
Expense				
8000 · Operating Expenses	16,512.36	24,175.98	-7,663.62	68.3%
8200 · Administration	45,190.23	45,386.58	-196.35	99.57%
8300 · Maintenance	1,429.21	2,458.15	-1,028.94	58.14%
8400 · Recreation Department	6,213.80	13,624.89	-7,411.09	45.61%
8500 · Misc. & Contingency	-169.70	708.37	-878.07	-23.96%
Total Expense	<u>69,175.90</u>	<u>86,353.97</u>	<u>-17,178.07</u>	<u>80.11%</u>
Net Ordinary Income	<u>144,049.20</u>	<u>6,561.01</u>	<u>137,488.19</u>	<u>2,195.53%</u>
Net Income	<u>144,049.20</u>	<u>6,561.01</u>	<u>137,488.19</u>	<u>2,195.53%</u>

Communication Committee Minutes

December 1, 2014

The meeting was called to order by Bill Fenstermacher at 10:00 AM.

In attendance

Bill Fenstermacher, Guy Oliver, Jean Woodward, Michelle DeJongh, Gene Hopkins and Barbara Hopkins. **Excused member:** Joyce Oliver **Guest:** Tony Leviner (Webmaster).

Minutes

Joyce Oliver made a motion to approve the November 3, 2014 minutes. Barbara Hopkins 2nd the motion. Motion passed.

Status Update on Updated Website

Webmaster Tony Leviner reported that the new website is now live. The committee gave him a list of items that need to be fixed or changed and Tony Leviner said he would take care of it. He said some of the items would have to be done by the office. Bill Fenstermacher said he would give the list to the office as well and follow up on all of the changes. Tony Leviner left the meeting.

Bill Fenstermacher suggested that soon we should get a "guinea pig" to find specific things on the website as a test of it. He said Jean Woodward or Barbara Hopkins would be good candidates since they rarely look at the site.

Quarterly Newsletter Consideration

Guy Oliver, who is also a member of the Board of Directors, reported that the Board is considering doing away with the Quarterly Newsletter as a way to save \$4,000 and to eliminate repetitious information that appears in it. Apparently the Community Manager didn't realize until the last minute that the contract was up for renewal and the Board decided not to renew it and they were considering eliminating it completely.

Bill Fenstermacher told Guy Oliver that he would have preferred if the Board had discussed this matter with the committee before making their decision. There was discussion and the committee members agreed that the Board should have consulted with them regarding this change. The consensus also was that the newsletter is beneficial to the community but that it could be streamlined and done in-house for much less than \$4,000. Eugene Hopkins recommended that since the Association was no longer going to sell ads in the newsletter we should do away with the form for advertisements and remove it from the website.

Community Manager Jennifer Bell stepped into the room to discuss the newsletter with the committee. She said that her idea is similar to the committee's: streamline the newsletter to one or two pages and do it all in house. She said that the Quarterly Newsletter is emailed to residents, but 33 printed copies are mailed and about 100 more are kept in the office. The same process

could continue, but the printing would be done in the office instead of through a printing company.

Next Meeting

January 6, 2015, 10:00 AM in the Community Center Conference Room.

Jean Woodward motioned to adjourn at 11:35 AM. Motion seconded by Eugene Hopkins. Motion was passed unanimously.

Communication Committee Minutes

January 6, 2015

The meeting was called to order by Bill Fenstermacher at 10:05 am.

In attendance

Bill Fenstermacher, Guy Oliver, Joyce Oliver, Michelle DeJongh, Eugene Hopkins and Barbara Hopkins. **Excused member:** Jean Woodward **Staff:** Nancy Griffin

Minutes

Joyce Oliver made a motion to approve the December 1, 2014 minutes. Eugene Hopkins 2nd the Motion. Motion Passed.

Soccer Program

Nancy Griffin, superintendent of Parks and Rec, addressed the committee about the soccer program and her idea to get sponsors to help fund the program. She told the committee about her dilemma of putting sponsor logos on uniforms. She said too many logos on the front would not look good and it's an extra \$2-\$2.50 to put them on the sleeve. After discussion, she and the committee agreed that it would be better if only the Westcreek logo was on the uniforms.

Nancy Griffin distributed a list of proposed sponsor levels. Gold level (\$500) sponsors would receive an appreciation plaque, their name mentioned on the web site, and a 3x6-foot logo field banner that would act as a side barrier for the fields. Guy Oliver suggested reducing the gold-level banner to 2x5 feet and the higher levels would have the 3x6-foot one. Nancy questioned the possibility of sponsor names/logos on the web site. Bill Fenstermacher said they could be put on the soccer page. Nancy asked if larger sponsors' names could go on the home page. There was discussion about optional places to put a name or link.

Guy Oliver motioned:

1. Sponsors at the \$750 Platinum Level would get an appreciation plaque, large banner and their name with a link to their business on the web site's soccer page.
2. Sponsors at the \$1000 Diamond Level would get an appreciation plaque, large banner, their name with a link to their business on the web site's soccer page as well as their name and link on the weekly email, This Week in Westcreek, for a year.
3. Sponsors at the \$500 Gold level would get a 2x5 banner, plaque and name on web site's soccer page.

Eugene Hopkins seconded. Motion passed and will be presented to the Board.

Status on Updated Website

Bill Fenstermacher said that as of today, Webmaster Tony Leviner had not made the changes discussed at the last meeting. He said that Acting Community Manager Melynda Porter has sent three emails to Tony Leviner, but he had not replied. Melynda Porter joined the meeting at this point. Guy Oliver suggested that her next email include stronger wording to express the committee's displeasure and his lack of interest in making the changes. Melynda Porter said she would do that.

Minutes from December Meeting

A few amendments were made to the minutes, but since not everyone had read them yet, Bill suggested that the committee vote electronically on the corrected minutes.

Joyce Oliver motioned to accept everything and adjourn. Barbara Hopkins seconded. Motion passed and meeting adjourned at 11:09 am.

VILLAGES OF WESTCREEK
ARCHITECTURAL REVIEW COMMITTEE
REPORT FOR THE BOARD OF DIRECTORS --- 2/19/2015

Meetings held during the weeks of: 1/6/15 1/13/15 1/20/15 1/27/15

Applications reviewed: 16 approved 1 disapproved

The 1 disapproval was for:

Ranch style split cedar fence (4 feet in height) on the property line at the rear of the property. It was resubmitted and approved as a waiver.

The 16 approvals were for:

- 3---Repainting house, trim, shutter, door, garage or siding.
- 2---Planting trees.
- 1---Ranch style split fence (4 feet in height) at the rear of the property.
- 1---Fence staining.
- 1---Xeriscaping.
- 1---Storm door on front and rear entrance.
- 1---In ground swimming pool and patio.
- 1---Additional concrete to the patio previously approved for an in ground pool.
- 1---Replacing house shingles.
- 1---Storage shed.
- 1---Driveway extension.
- 1---Walkway.
- 1---Preliminary design request for a new house.

Gene Hopkins
Chair, Architectural Review Committee

SUBJECT: Sports Park Committee Minutes

DATE: February 19, 2015

Meeting began at 7:00 PM.

Committee Members in attendance: Guy Oliver, Gene Hopkins, Roger Torres, Bill Fenstermacher & Ryan Haskins

Chair: Melynda Porter

Adviser: Nancy Griffin

On October 16, 2014, per the Committee's request, the Board of Directors approved the Association to obtain bids for installing two (2) toys (car and a caterpillar) in the Sports Park's Playground. Currently we have only one (1) bid for \$4,026. The current cost for the two (2) toys is \$1,928 plus shipping and handling. At this cost, the \$5,000 previously approved for the playground equipment would require the approval for an additional amount close to \$1,000. The Committee discussed other options to reduce the cost of installation which will be pursued at our next meeting. Roger Torres said that he would help find others who would submit bids.

Also, on October 16, 2014 the Board of Directors approved the Association to obtain bids for the repair of the basketball court. Bids are still pending. Until we receive, approve a bid and the basketball court is repaired, the Committee felt that the court should be closed down to protect the Association from possible liability suits. Our Recreations Superintendent Nancy Griffin will provide the Board with pictures of the damaged court to support the necessity of repairing the court soon or closing it down until the repairs are made.

The Board has reviewed several bids for an additional toilet facility in the Sports Park, however none have been accepted due to the costs presented. The Committee discussed various other options to provide this facility at a lower cost which will be pursued further at our next meeting.

These Minutes are to be provided to the Board of Directors for discussion at the February 15, 2015 Board meeting.

The Committee will continue to prioritize other plans and present them to the Board based on necessity and cost.

There was no further discussion, therefore the Committee adjourned.

**Gene Hopkins
Secretary**