**Regular Meeting of the Board of Directors**

**Thursday, August 18, 2016**

**Open Meeting:** The Regular Meeting of the Board of Directors was called to order by the President, at 7:15 PM on August 18, 2016. The purpose of the meeting was to conduct regular business as identified in the pre-announced agenda. Following the Pledge of Allegiance. The minutes for July 21, 2016 were reviewed and approved unanimously by the members of the Board present.

Mr. Richard Gentry announced that Mr. Christopher Bell had resigned from the board.

**Board members present:**

Richard Gentry, President Guy Oliver, Secretary

 Rannie Bond, Assistant Secretary

**Board Members Absent**:

 Reggie Harmon, Vice President

**Staff present**:

Quincy Harper, Community Manager

Dawn Garza, Superintendent Parks and Recreation

Adrian Suttles, Superintendent of Standards

Melynda Porter Administration

Jamie Esquivel J&J Construction Maintenance

**Members Present**

27 Members present. See attached sign in sheets

**Guests Present:**

Javier Salazar Candidate for Bexar County Sheriff

**II. Open Forum:**

Mr. Luke Korch Roofing contractor wanted to speak to the standards about requirements for reroofing.

 Mrs. Barbara Crabtree was concerned about the graffiti on the mailbox, the work Saws was doing within the easement, and the number of signs that Spectrum has placed within the neighborhood. Mr. Harper was going to look into this.

 Mrs. Heather Mallia was concerned with the repair of the Wynwood monument and the faded monument crossed from it. She was also concerned about the colors of paint used to cover graffiti on Military Dr., West, age limit for children to play basketball in the tot lot. She also stated that she felt the new fees for resale certificate and transfer certificate were too high.

 Mr. Gene Strassner was concerned about the number of mailboxes being broken into and wondered if there was anything we could do to help stop this. Mr. Bond is going to talk with the postmaster and see what can be done.

**III. Committee/Department reports**

* Community Manager, see attached report
* Recreation Department. A written report was provided and is attached to these minutes
* Maintenance Department. A written report was provided and is attached to these minutes
* Standards Department. A written report was provided and is attached to these minutes.
* Administrative Report. A written report is provided in attached to these minutes.
* Architectural Review Committee. A written report was provided and is attached to these minutes. Mr. Gene Hopkins Chairman of the ARC went over the report for the Board. Mr. Gene Hopkins was reappointed to the ARC
* Standards Review /Update Committee The new Standards have been signed by the members of the Board and the members of the ARC and are ready to be recorded.
* Finance Committee
* Landscaping Committee Held their first meeting on August 4, 2016 this was their organizational meeting and they have started working on assessing the monuments.
* Election Committee
* Communications Committee. See the attached minutes.
* Communications Ad Hoc Technology Committee. No report
* Public Safety Committee See attached minutes
* Sports Park Committee. See attached minutes
* Strategic Planning Committee. Mr. Billy Teeter was unanimously appointed chairman. The AR is being rewritten.
* Ad Hoc Fence Committee. Mr. Lomax submitted a detailed report. Is waiting on Board action

**IV. Unfinished Business**

* Restrooms for the sports Park The Board will receive weekly updates **OPEN**
* Website Improvements Mr. Bill Fenstermacher has taken on the task of updating the website. **OPEN**
* Electronic Voting On hold until the new software and the transition Spectrum Management has been completed **HOLD**
* Leaning Brick Columns along Talley Road Contract was awarded to Masonry Arts to repair these 39 columns. Will start in August or September when matching brick will be available. Waiting for brick to arrive $57,900.00 **OPEN**
* Marquee Sign **TABLED**
* Handicapped Lift for Community Center Pool- Has been installed **CLOSED**
* Sports Park Improvements All that needs to be finished is the installation of the fountain was on backorder.
* Speed Bumps on Sage Run. Still with Bexar County. **OPEN**
* Forensic Audit The Board is looking at a third-party company and should receive a quote soon . **OPEN**
* Forced Maintenance Working with Spectrum Management and the Attorney to prepare the AR. **OPEN**
* Dog Park **OPEN**
* Sports Park Parking Lot Staff was directed to work with the contractor to have the sports Park parking lot patched and the paving done in January 2017 **OPEN**
* Update on acquiring the common areas on the Park Village **OPEN**
* The Board reviewed the quotes to install LED lights on the Tennis and Basketball Courts Mr. Oliver moved that we move forward with the quote from Suberg Electric LLC in the amount of $11,295. Mr. Harmon seconded the motion. The motion passed unanimously 5-0 **OPEN**

**V Executive Session Results in**

* Temporary repair the sports Park parking lot: an electronic vote was taken on the proposal from paved con to patch the existing asphalt parking lot until we can do the permanent resurfacing in January 2017. The total price for fixing five locations 165 ft.² is $1259.00. The proposal was accepted. 3-2 Mr. Oliver Mr. Harmon and Mr. gentry voting to approve Mr. Bond and Mr. Bell were opposed
* A homeowner asked the board to waive the spectrum $175.00 re-inspection fee for resale certificate. The Board did not approve the request. This was done by conference call of all Board members 5-0
* An electronic vote was taken to approve the new equipment for the Community Center kitchen. The cost for the equipment was $2139.97. Was approved unanimously.
* Executive Session August 5, 2016
* The Board approved upgrading the Internet connection for the VW OA office to 45 MB PS and a second collection for residents to use for Wi-Fi at the pool and the Community Center 5 - 0
* The Board raised the deposit for rentals of the Pavilion at the Sports Park to $200.00 5 -0
* The Board approved a $500 spending limit for the Community Manager 5 - 0
* The Board approved keeping payment plans in the VW OA office 5 - 0
* The Board discussed items that had not been accomplished by the maintenance contractor
* The Board dealt with personnel issues.
* Executive session August 12, 2016
* The Board reviewed expenditures
* The Board met with Spectrum’s HR
* Emergency Executive Session August 17, 2016

The Board dealt with an AR 26 Hearing

* See Administrative Report

**VI. New business**

* The Board approved the purchase of 19 office chairs for the VW OA office at $ 69.99 each 3 - 0

**VII. Schedule next monthly meeting:** September 15, 2016, at 7 PM in the Community Center.

**VIII. Adjournment**: There being no further business before the Board, the meeting was adjourned at 9:38PM

Written by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Guy E. Oliver Secretary

Approved by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Richard Gentry President

Posted in the VWOA Book of Minutes by:

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Quincy Harper, Community Manager