

Villages of Westcreek Owners Association Inc.  
A Texas Non-Profit Corporation

February 18, 2019

Dear Homeowner:

As required by the governing documents of the Villages of Westcreek Owners Association Inc. a meeting of the membership will be held on April 18, 2019 at 6:00 PM at the Community Center located at 12395 Military Dr.

The meeting will be held for the following purposes:

1. To elect two (2) new Board Member.
2. To transact any other properly presented business.

**Please find the following enclosed:**

1. An Agenda for the Annual Meeting.
2. A Proxy/Absentee ballot form to return if you are unable to attend or do not wish to vote electronically.

**If you are unable to attend the meeting, please complete the enclosed proxy/absentee ballot and return it to VWOA office following the instructions on it. The deadline to return the form is 6:00 PM on April 11, 2019.** If you are registered with Constant Contact you will receive an email with instructions on how to vote electronically if you chose to vote in that manner. If you choose to vote electronically you will not need to fill out the proxy provided.

During the Annual Meeting, the lot owners will elect two (2) new members to the Board. Nominations are open to any homeowner, if you are interested please call or go the Villages of Westcreek office during business hours to apply. Please be advised that nominations will also be called from the floor during the Annual Meeting.

We encourage your participation in the Association. As you know, the Association has important functions including: (i) maintenance of common area and landscaping; (ii) budgeting for current and future expenses; (iii) communicating with owners; and (iv) managing and collecting assessments.

Doors will open at 4:30 for sign in, early voting and to get your meeting information. The meeting will begin promptly at 6:00 PM. We look forward to seeing you. If you have any questions, please do not hesitate to call the office at 210-679-8761. Immediately following the Annual Meeting, we may have a Board Meeting for the Board Members to appoint officers.

Regards,

Board of Directors

Villages of Westcreek Owners Association Inc.  
A Texas Non-Profit Corporation

**2019 ANNUAL MEETING AGENDA**

**4/18/2019**

- 1. Call to Order – 6:00 PM**
  - a. Determination of Quorum
  - b. Proof of Notice
  - c. Introductions
- 2. Approval of Minutes for Last Annual Meeting**
- 3. Election of Board Member(s)**
  - a. Nominations from the Floor
  - b. Introduction of Candidates
  - c. Voting
- 4. Financial Report**
- 5. Question & Answer Period**
- 6. Election Results**
- 7. Adjournment**

**Please hold all questions until the Question & Answer period.**