



The Villages of Westcreek Owners Association, Inc.

BOARD MEETING AGENDA

September 19, 2019

7:00 P.M.

VWOA Community Center

The Board of Directors executive session will precede the open board meeting starting at 6:00 PM in the conference room at the Community Center.

1. Call to Order and Pledge of Allegiance-
2. Approval of Previous Board Meeting Minutes
3. Guest Speakers
 - a. BCAD
4. Open Forum for Homeowners
5. Department Reports
 - a. Maintenance
 - b. Standards
 - c. Activities
 - d. Community Manager
 - e. Treasurer's Report
6. Committee reports
 - a. Communications- Bill Fenstermacher
 - b. SARC-
7. Unfinished Business-
 - a. Recreation Expansion- TABLED until the Board receives bid and votes to move forward.
 - b. Maintenance Shop Patio Cover- TABLED until lights and camera projects are completed.
8. New Business –
 - a.
 - b.
9. Executive Session
10. Next Meeting- Thursday October 17, 2019 at 7 PM.
11. Adjournment

The Villages of Westcreek Owners' Association, Inc. Est. 1994

**Regular Meeting of the
Board of Directors
Villages of Westcreek Owners' Association, Inc.**

I. OPEN MEETING: The Regular Meeting of the Board of Directors was called to order by the President at 7:04pm, on Thursday, 19 September 2019. The purpose of the meeting was to conduct regular business as identified in the pre-announced Agenda.

Board Members Present:

Richard Gentry, President
Kevin Drummonds, Vice
President
Daniel Schafer, Secretary

Board Members Absent/Vacant:

Heather Malia, Vice President

Staff Present:

Name	Position	Name	Position
Jacob Fey	Community Manager	Beverly Hover	Standards
Jason Dunbar	Community Activities		

Members Present:

Francis and Ann Lomax
Eva Vasquez
Bill Fenstermacher
Barbara Crabtree
Kim Dixon
Eugene and Barbara Hopkins
Carlos Perdomo
Joyce and Guy Oliver
Greg Liggett

Alex Archibald Jr.
Ryan and Leslie Irish
Mary Zepeda
Marina Olivaros
Linda Galloway
Clara Ramirez
James and Donna Effingham
DeeDee Valerio

II. APPROVAL OF PREVIOUS BOARD MINUTES: The Board reviewed the meeting minutes from the August meeting and Dan provided a motion to approve the minutes as written, Richard provided a second and all were in favor. The August meeting minutes were approved as written.

III. GUEST SPEAKERS:

- Mr. Ramirez with NISD Transportation spoke to the membership about the current shortage of bus drivers, both with NISD and that state of Texas. He encouraged the membership present to send any candidates that are interested to apply with the school district. He also spoke to the membership present about the pick up and drop off congestion that parents are experiencing at the local schools. He stated he will take the ideas presented to the principles for review.
- Mr. Amezcua spoke to the membership about a few exemptions they can apply for with the county including the homestead exemptions. He also spoke to a new change in the county system that will allow for the county to go back 2 years now, instead of 1 year to allow homeowners to receive more of a credit when

applying for the homestead exemptions. Mr. Amezcuita also warned the membership of companies that will charge homeowners to file for the exemptions, the county does not charge for this service.

IV. OPEN FORUM FOR HOMEOWNERS:

President opened the Members' Forum. The following items were discussed:

-Newspapers being delivered to homes that do not have subscription: Beverly will call again and report to the SA Express.

-Woods Monument- Homeowner asked the status of the Woods monument that was damaged by a resident. The Board reported all required documents have been sent to the homeowners insurance company and the Association is awaiting approval before moving forward with repairs..

-Gas Easement- Homeowner asked about having the easement cut behind her home. Jacob stated he will try and contact the owner of the easement to have it mowed.

-Aggressive Dogs at the Park- Homeowner asked if the Board was aware of the 2 aggressive dogs at the park and what was being done about them. The Board reported that they are aware of the issue. The Board explained that a Constable has been hired to be stationed in the area the dogs are to help protect residents that are walking. The owner of the dogs has been cited by the Sheriff's office and will continue to be until the dogs are controlled.

-Revised PIA form- Homeowner asked if the Board had reviewed the proposed revised PIA form presented via email. The Board approved the revised PIA and will have it posted online where necessary.

V. DEPARTMENT REPORTS:

- a. Maintenance: The maintenance crew was not available to attend the meeting to provide a report for the meeting, update included in the Community Manager report.
- b. Standards: The Standards report is included in power point.
- c. Community Activities: Soccer season is ongoing, season is about half finished. Flag football registration is still open. There was a good turn-out for the Casino Night held at the community center. Bingo continues to have a good turn out as well.
- d. Community Manager: The community manager reported on the maintenance crew changing mulch in the monuments, rocks placed at the park, barb wire fence repaired at the park, new crushed granite spread on the walking trail and
- e. Treasurer's Report: The Community Manager presented a brief overview of the Associations finances.

VI. COMMITTEE REPORTS

- a. Communications: A written report was provided to the Board for review and is attached.
- b. SARC: A written report was provided to the Board for review and is attached.

VII. UNFINISHED BUSINESS:

- a. Recreation Expansion- TABLED until the arborist comes out to the park.
- b. Shop patio covering: TABLED until lights and camera projects are completed.

VIII. NEW BUSINESS:

- a. Rocks at the Park- Board approved for Jacob to purchase 15 more rocks at \$165 each to finish surrounding the parking lot at the park.
- b. Splash Pad- Board requested Jacob look into getting bids to install a splash pad at the park pool. Jacob will reach out for bids once scope of work is determined.

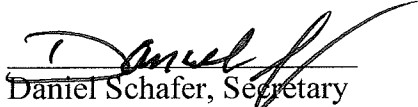
IX. EXECUTIVE SESSIONS RESULTS:

- a. The president summarized the Executive Session as follows: The Board approved to send 14 accounts to the Attorney for deed restrictions. The Board reviewed and approved the proposed Holiday schedule for the office staff. The Board also reviewed multiple homeowner requests for write offs of fees to their accounts.

X. SCHEDULE THE NEXT MEETING: The next regular meeting will be held on Thursday, 17 October 2019, at 7:00 pm in the Community Center.

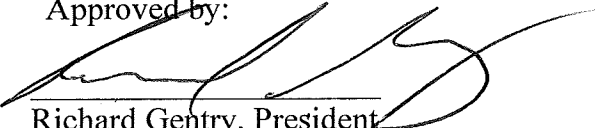
XI. ADJOURNMENT: There being no further business before the Board, the meeting was adjourned at 8:49 pm.

Attested by:


Daniel Schafer, Secretary

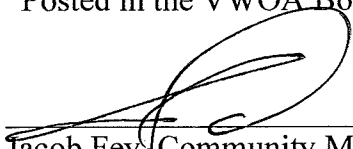
Date: 11/21/2019

Approved by:

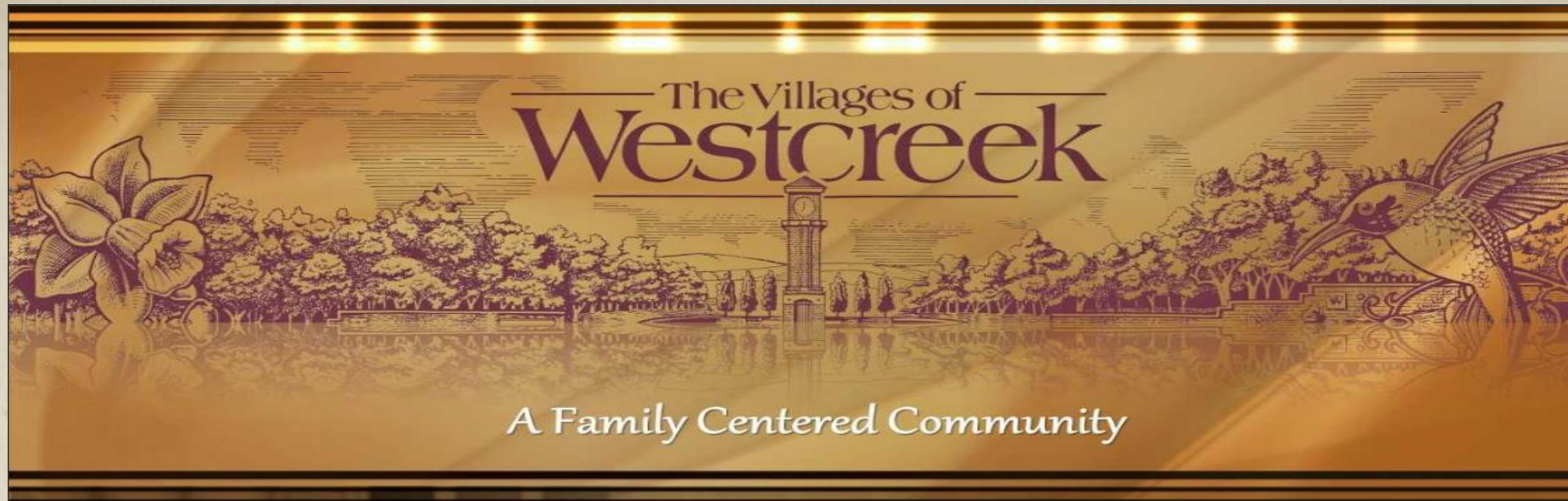

Richard Gentry, President

Date: 11-21-18

Posted in the VWOA Book of Minutes and on VWOA website by:


Jacob Fey, Community Manager

Date: 12/2/19



BOARD OF DIRECTORS MEETING
VWOA COMMUNITY CENTER
SEPTEMBER 19, 2019
7PM

Call to Order-7:00 PM

Pledge of Allegiance

Minutes

Approval of July Meeting Minutes

Guest Speaker from BCAD

Open Forum for Homeowners

Department Reports

Maintenance Department

Daily Tasks:

- * Mowing all needed areas and trim along fence lines and curbs.
- * Pick up trash along main road ways.
- * Walk around Community Center for trash and debris.
- * Clean and hose down sidewalks around building.
- * Addressing vandalism throughout the community.

Mowing:

- * Mow all needed areas, and trim along fence lines and curbs. Keep weeds down as necessary
- * Spraying herbicide for weeds to include along fence lines on major roadways.
- * Spraying rock areas for weeds, when needed
- * Main roads mowed on even weeks
- * Monuments mulch weed treated even weeks

Land:

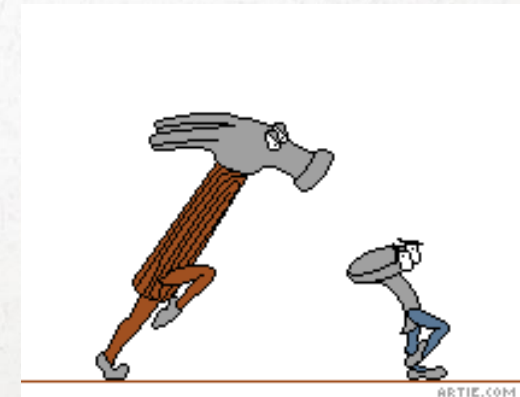
- * Daily trash pick-up and inspection of property for hazards.
- * Worked on staining and replacing toe boards throughout the subdivision.
- * We have been spraying weeds as needed.

Park:

- * Mowing all needed areas and along the creek.
- * Addressing vandalism when applicable
- * Blowing rocks in tot lot and tennis, basketball courts on a daily bases
- * Blowing tot lot and raking under swings to level mulch material on a daily basis
- * check all trash cans also checking BBQ pits and empty in park.

Community Center:

- * Maintain the centers exterior grounds.



Standards

Standards Department

Report Timeframe: August 15 – Present

Total Violations Sent: 503

Open Enforceable Violations: 28

Fence - 28

Open Recurring Violations: 739

Fence – 56

Trash Cans - 367

Clutter - 35

Vehicles- 36

General Maintenance- 28

Landscaping- 158

House Repair - 55

Ground Cover - 7

Nuisance- 4 (Pet Leash/Noise)

Unapproved Improvements: 15

Community Activities

30 Days:
Fall Soccer End
of Season
Tournament
National Night
Out

60 Days:
Flag Football
Starts
Fall Fest

90 Days:
Santa In the
Park



Community Manager

- a. Mulch in monuments
- b. Barb wire fence at the Park
- c. Rocks at the Park
- d. Irrigation repairs
- e. Crushed granite on the walking trail
- f. Lights at the Park

Treasurer's Report

Committee reports

- a. Communications-Bill Fenstermacher
- b. SARC- Roger Larson



Unfinished Business

- a. Recreation Expansion- TABLED until the Board receives bid and votes to move forward, still waiting on county Arborist to review the area.
- b. Maintenance Shop Patio Cover- TABLED until lights and camera projects are completed.

New Business

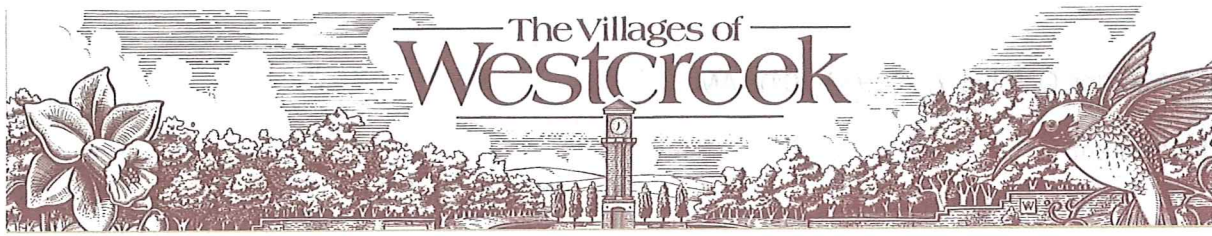
- a.
- b.
- c.
- d.

Executive Session

Adjournment
Thank you for attending

Next meeting:
October 17, 2019

7PM @ Community Center



COMMUNICATIONS COMMITTEE

Meeting Agenda

September 3, 2019 @ 10:00 AM

Conference Room

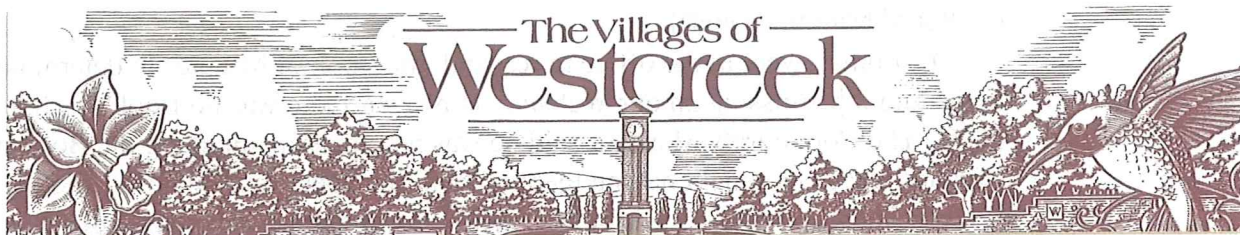
12395 Military Drive West

San Antonio, TX 78253

- 1) Call to order
- 2) Roll call
- 3) Approval of minutes from the last Committee Meeting
- 4) Old Business
- 5) Annual VWOA Website Review and Update: *Open*
 - a) Board Minutes: *In Progress* – Francis Lomax
 - b) Administrative Resolutions: *In Progress* – Francis Lomax
 - c) Spectrum Portal Organizational Review: *In Progress* – All Members
 - d) Welcome Packet: Gene Hopkins/Bill Fenstermacher
 - e) VWOA Anti-Littering Campaign: Joyce Oliver (Search for a Volunteer Video photographer)
 - f) Improving Communication Strategy among stakeholders (Board, Staff, and Communications Committee)
- 6) VWOA Monthly Newsletter: *Open*
 - a) Ideas for articles for the October edition
- 7) New Business
 - a) Newsletter Article Vetting Process

8) Next Meeting October 7, 2019 @ 10:00 AM

9) Adjournment



COMMUNICATIONS COMMITTEE

Meeting Minutes

September 3, 2019 @ 10:00 AM

Conference Room

12395 Military Drive West

San Antonio, TX 78253

In Attendance:

Chairperson Bill Fenstermacher, Michelle de Jongh, Barbara and Gene Hopkins, Joyce and Guy Oliver, Coral Fathy, and Francis Lomax.

Guest: Board of Directors Representative Heather Mallia

Call to Order: At 10:00 by Chair Bill Fenstermacher

Review/Approve Previous Minutes:

The minutes from the June meeting were approved electronically by the committee members prior to this meeting. There are no additional changes.

Old Business:

1. Website Review and Update (OPEN)

a. Constant Contact and Facebook Announcements (OPEN)

Mr. Fenstermacher discovered that when we post an announcement to Constant Contact there is a way to have it also automatically post to the VWOA Facebook page. **He will show the Front Office staff how this is done so they will be able to save an extra step.** He is now trying to determine if we can have certain announcements automatically post to our Facebook page when they are posted to our Webpage.

b. Newsletter Links to VWOA Website (OPEN)

Mr. Fenstermacher said that some of the articles in the newsletters contain volatile information that tends to have changes before the end of the month, such as class schedules. Therefore, **he is looking into ways on having those types of articles link to our website so that the latest information is available from the Newsletter.**

c. Board Minutes (OPEN)

Mr. Lomax went to the office to research the Book of Minutes to determine what items might be missing on our Website. However, there was no Book of Minutes for 2019. The Community Manager said he was no longer maintaining the Book of Minutes since he thought having them on both the SpectrumAM portal and the VWOA Website should be sufficient. **Mr. Lomax found that numerous Board and Committee minutes cannot be located; not on the Portal and not on the VWOA Website.** Therefore, he temporarily put this project on hold until the missing minutes can be located. Mrs. Mallia said she would look into the missing minutes.

d. Administrative Resolutions (OPEN)

Mr. Lomax did a review of the Administrative Resolutions (ARs) to determine the status of the each one and to see which ones were "Active" and which ones were "Rescinded". During his research, the following unusual issues were discovered:

- It appears that many of the ARs were filed with Bexar county, while many others were not. Texas Property Code (TPC) section 202.006 states: *"(a) A property owners' association shall file all dedicatory instruments in the real property records of each county in which the property to which the dedicatory instruments relate is located. (b) A dedicatory instrument has no effect until the instrument is filed in accordance with this section."* If this was the reason that they were filed, then many of our ARs may be out of compliance and need to be filed.
- During the past few years, we see that the guidelines established in VWOA Policy Resolution PR3 – Administrative Resolutions are not being followed. We have an AR filed which had no number (Force Mow/Maintenance Policy). There is also one that was filed with an out-of-sequence number (AR 201210 – Collection Policy).
- Many ARs are being superseded by other documents which do not specifically indicate that they are rescinding that AR. Thus, it is much more difficult to determine which is the latest controlling document.
- There are two versions of AR-46. If the PR 3 had been followed, a new AR should have been created which rescinded and replaced AR-46. Since the second AR-46 appears to have an exact copy of the last page of the original AR-46, with the identical Board Member signatures and dates, it is questionable if it would stand up in a court of law. Thus, the first filed AR-46 may actually be the legal one, and the Strategic Planning Committee AR was rescinded.

e. Spectrum Portal Reviews (OPEN)

A couple of members had reviewed the portal and found it difficult to find items. There were no specific recommendations at this time.

f. [Welcome Packet \(OPEN\)](#)

Mr. Fenstermacher coordinated with the staff and the Community Manager about the contents of the latest Welcome Packet. Since the "Info Line" is no longer supported, it was removed from the brochure. He took the file to Office Max to have 50 copies printed. It includes no inserts at this time. The ARC /Welcome Letter insert was drafted by Mr. Hopkins. It was provided to Mrs. Mallia who coordinated it with the Board and their recommended changes have been included. It has been coordinated with the VWOA staff. Mr. Fenstermacher is currently waiting for a response from the Community Manager before it is ready to be printed. Mr. Fenstermacher said it appears that the Board's Welcome Letter insert has not changed, so it is good to be printed. Once all changes have been received, he will update them on the Website. The homeowners page on the Website will be a .xps file. He will look into whether OfficeMax can print the inserts directly from the .xps file. If so, then if the staff need to print more copies, they can just go to the Website, download the .xps file, and send it to the printers for more copies.

g. [Frequently Asked Questions \(FAQ\) Webpage \(OPEN\)](#)

Mr. Fenstermacher is working on an FAQ page so that the staff and Board have a place to place a consistent response to certain questions.

h. [VWOA Anti-Littering Campaign \(OPEN\)](#)

Mrs. Oliver reached out to one of her contacts about creating a video for this project, but they declined. Mr. Fenstermacher suggested three options, try contacting some local college audio/visual departments to do as a school project, reach out to our community for volunteers, or drop the idea. Mr. Fenstermacher said he would first try to get some contact information for some of our near-by colleges.

i. [Improving Communication Strategy \(OPEN\)](#)

At the last Board meeting, Mr. Fenstermacher talked to the Community Manager about it. At the time, the Community Manager thought that it may be a good idea to have a staff member attend our Communications Committee meetings. This is currently under consideration.

2. [Ideas for Next Month's Newsletter \(OPEN\)](#)

Bulk trash pickup; Events coming up in October; Article on Domestic Abuse/Violence; Yard Sale Article; Halloween Hours; Outside Decorations; Possible article for Board Member Application, Crime Statics; and VWOA Security Article

New Business

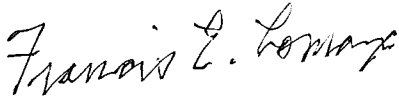
1. [Newsletter Article Vetting Process \(CLOSED\)](#)

This was discussed at last meeting. The Committee determined that it no longer needs to be discussed and it should be removed from the Agenda.

Next Meeting: Monday, October 7th at 10:00 AM

Adjournment: Meeting was Adjourned at 10:40 AM

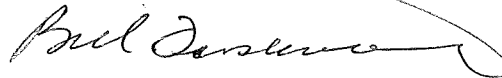
Attested By:



Francis Lomax,
Vice Chairman,
VWOA Communications Committee

Date: 9/10/2019

Approved By:



Bill Fenstermacher,
Chairman,
VWOA Communications Committee

Date: 9-10-2019

Suggestion and Recommendations Committee (SARC)

Minutes for Meeting on September 3, 2019

Special Notification

The SARC was notified by a Board Member that Mr. Roger Larson, Jr. resigned from the Board and the SARC for personal/family reasons.

Call to Order

Co-Chair Coral Fathy called the meeting to order at 6:03 PM.

Attendees

The following VWOA members were in attendance: Coral Fathy, Ann and Francis Lomax, Barbara and Gene Hopkins, Bill Fenstermacher, Joyce Oliver, and new member Susan Medlin. Heather Mallia attended as a representative of the VWOA Board of Directors. At this meeting, Barbara Hopkins voted for the Hopkins family and Francis Lomax voted for the Lomax family.

Approval/Changes to Last Month's Minutes

The minutes for the August meeting were approved electronically by the committee members prior to this meeting. There were no changes.

Old Business

1. Suggestion Box – (OPEN)

The Community Manager was working on a form for this. This form will provide a method for people, who do not have or use emails or use the internet. They may make suggestions by dropping this form at the front desk. No update was received on this. Mr. Lomax checked with the Community Manager about the possibility of setting up a dedicated email address (suggestions@villagesofwestcreek.com) to make it easier for people to submit suggestions to the committee. He indicated that it could be possible, but there would be an additional charge to the association each month. He suggested that it might be better to have them submit the suggestions directly to the appropriate department. For example, to the Activities Director for sports or sports park related suggestions; to the Standards department for standards related suggestions, maybe to the "FrontOffice" for all others. The staff may be able to implement simple ones on their own, otherwise they could forward them to the SARC for further consideration. That way there would be no additional monthly charges to the Association. Mr. Fenstermacher thought that we may be able to come up with a "Suggestion Form" for our website. Therefore, the following will be researched for our next meeting:

- Mr. Fenstermacher – Will research what is needed to implement a form on our Website.
- Mr. Lomax will check with the Community Manager about the status of a suggestion form for the front office.

We can then discuss the options for submitting suggestions at or next meeting.

Suggestion and Recommendations Committee (SARC)

Minutes for Meeting on September 3, 2019

2. Budget and Reserve Study – (OPEN)

Mr. Fenstermacher provided a link to the "AUDITS/BUDGETS AND RESERVE STUDIES" page on the VWOA Website for our discussion of this topic from last month. According to the second version of AR-46, Section "RESPONSIBILITY OF THE SARC", item 4, one of the functions of the SARC is: *"Working with the Board to stay in line with the Reserve Study and other Budget guidelines."* It appears that this item may have been accidentally left in the second version of AR-46, since it no longer attempts to rescind the Strategic Planning Committee (AR-9 or AR-38).. This function appears to be covered by other existing committees. Because of this, and several the other issues we previously pointed out with the two versions of AR-46, the SARC Recommends that both versions of AR-46 be rescinded and replaced with a new AR that clearly states the functions that the Board expects of the committee. Please see Suggestion #7 and **Recommendation #4** at the end of the minutes.

3. Review Suggestion from Last Month

Suggestions #1, #2 and #4 - Quarterly Training Event (OPEN)

See **Recommendation #1 below**. It did not get forwarded to the Board last month. It will be forwarded this month.

Suggestion #3 - Westcreek Curb Appeal Program. (OPEN)

Mr. Fenstermacher provided some background from a VWOA previous version of this program. He also provided criteria used by other HOA's for a similar program. The Committee will review it and discuss the ideas at the next meeting.

Suggestion #5 - Document Review Team – (OPEN)

. See **Recommendation #2 below**. It did not get forwarded to the Board last month. It will be forwarded this month.

Suggestion #6 -Hooks and Benches for Pool Restrooms. (OPEN)

See **Recommendation #3 to the Board**. It did not get forwarded to the Board last month. It will be forwarded this month.

Suggestion and Recommendations Committee (SARC)

Minutes for Meeting on September 3, 2019

New Business

1. SARC Chairperson Vacancy - (OPEN)

The Chairperson of the SARC resigned. The Co-Chair (Vice Chairperson) of the committee does not desire to be the Chairperson. Thus, she will continue to fulfill the responsibilities of the Chairperson for the time being in accordance with AR-46 Item #2 of the Organizational Composition section. None of the existing SARC members wish to perform the duties of Chairperson for the Committee. Please see **Recommendation #6** below.

2. Community Service Lawn Mowing by Teenagers (OPEN)

Heather Mallia had the suggestion to help homeowners who need help mowing their lawns. She suggested that maybe some high-school teenagers would like to mow grass for their community service hours. The SARC discussed several items on this subject. They decided to think about it and discuss it again next month.

3. Improve Look Around Clock Tower (OPEN)

Mr. Fenstermacher pointed out that the area around the clock tower should be cleaned up if the road construction is complete in that area. He thinks we should consider xeriscape landscaping to minimize water usage. Possibly using a small area of artificial turf to make a small green area around it. Others brought up the fact that the face of the clock tower needs cleaning. The committee decided to discuss it again next month.

4. Rescind and Replace AR-46s (OPEN)

Francis Lomax discussed the issues with AR-46. He made a motion to recommend rescinding and replacing the AR-46s. It was seconded by Joyce Oliver and approved by the SARC. See Suggestion #7 and **Recommendation #4** below.

5. Verbiage for SARC Webpage (CLOSED)

Mr. Hopkins provided a suggested DRAFT for the SARC webpage. Mr. Fenstermacher will update the Website with the understanding that it may need updating when we get feedback about suggestions and Recommendation #4.

6. Sports Park Recommendations from March 2018 (OPEN)

Please view Suggestion #9 and **Recommendation #5** below.

Next Meeting: Monday 10/7/2019 at 6:00 PM

Adjournment: 7:20 PM.

Suggestion and Recommendations Committee (SARC)

Minutes for Meeting on September 3, 2019

Current SARC Suggestion List

We plan on making the suggestion and recommendation lists available at the end of each of our monthly minutes.

S NUM	Submitter	Brief Description	Recommendation Status	OPEN, CLOSED, or TABLED
3	Bill Fenstermacher	Consider establishing a Westcreek Curb Appeal Program.	7/5/19: Under Review. 8/5/19: Continued review. 9/3/19: Continued Review.	OPEN
4	Bill Fenstermacher	Quarterly Safety Training – See details listed below	8/5/19: Recommendation #1. 9/3/19: will forward to Board.	OPEN
5	Roger Larson	Document Review Team – Several VWOA legal documents filed with the county have issues which could be eliminated with a review. Please see details below.	8/5/19: Recommendation #2. 9/3/19: will forward to Board.	OPEN
6	Coral Fathy	Bathroom Hooks and Benches. There is no place to put your bags and towels when you are changing. Please see details below.	8/5/19: Recommendation #3 9/3/19: will forward to Board.	OPEN
7	SARC	Rescind all versions of AR-46 and replace with new AR	9/3/2019: Recommendation #4	OPEN
8	Heather Mallia	Community Service Lawn Mowing by Teenagers	9/3/2019 Under Review by SARC	OPEN
9	SARC	ADA compliant walkway in sports part.	9/3/2019 : Recommendation #5	OPEN
10	SARC	Solicit for new SARC Chairperson.	9/3/2019: Recommendation #6	OPEN

Suggestion and Recommendations Committee (SARC)

Minutes for Meeting on September 3, 2019

Current SARC Recommendation List

R NUM	Submitter	Title	SARC Suggestion # (S NUM)	Status
1	Bill Fenstermacher	Quarterly Safety Training Event	4	OPEN
2	Roger Larson	Document Review Team	5	OPEN
3	Coral Fathy	Bathroom Hooks and Benches	6	OPEN
4	SARC	Rescind all versions of AR-46 and replace with a new AR.	7	OPEN
5	SARC	ADA compliant walkway in sports park.	9	OPEN
6	SARC	Solicit for new SARC Chairperson.	10	OPEN

Current SARC Recommendation Details List

R NUM	Recommendation Details	Remarks
1	In order to support our Safety function, the SARC recommends that the VWOA support a quarterly public safety training event; such as the "Stop the Bleed", "CPR Training", "Neighborhood Watch Training", "Active Shooter Training", etc. It could be held on the second Saturday of one of the months in the quarter when the VWOA Community Center building is already open - thus, minimizing the cost to the Association. To make it successful, it is important to get the notices out in advance via the Newsletter, Constant Contact, website, Facebook, etc.	Did not get forwarded to the Board last month. Will be forwarded this month.
2	This suggestion could have a significant legal impact to the VWOA. Therefore, it is felt that it deserves more information detailed information in order for the Board to make an informed decision. Therefore, please refer to the attached document, "Detail Info - Recommendation #2 - AR Policy Review Team.docx", for the detailed information.	Did not get forwarded to the Board last month. Will be forwarded this month
3	There is no place to put your bags and towels when you are changing at the pools. People don't want to put them on the wet floor. She would also like to have hooks on the walls and benches available in the pool restrooms.	Will be forwarded this month
4	There are two versions of AR-46 which establishes the Suggestions and Recommendations Committee (SARC) and provides its terms of reference. However, there are several issues with both versions. The SARC therefore recommends that a new AR be created which rescinds both versions of AR-46. Please refer to the attached document, "Detail Info - Recommendation #4 - Rescind and Replace AR-46s_DRAFT.docx".	
5	The SARC discussed the items of the recommendations form the last Sports Park Committee Meeting. The SARC recommends that an ADA compliant walkway from the Handicapped Parking Lot to the Handicapped Picnic Table to the Pavilion be given the highest priority. Mrs. Mallia said that it is currently pending bids.	
6	The SARC recommends that the Board put out notices on our Website, the VWOA Facebook page, and Constant Contact to solicit applications for the position of the SARC Chairperson.	

Suggestion and Recommendations Committee (SARC)

Minutes for Meeting on September 3, 2019

Attested By:

Francis E. Lomax

Francis Lomax,
Secretary
VWOA Suggestions and
Recommendations Committee

Date: 9/9/2019

Approved By:

Coral Fathy

Coral Fathy.,
Vice Chairperson,
VWOA Suggestions and
Recommendations Committee

Date: 9-10-19