

2020 VWOA Nominations Committee Minutes

February 4, 2020

Meeting started at 5:19 PM

ATTENDEES:

Francis Lomax, Vice-Chair/Secretary
Coral Fathy
Barbara Hopkins
Joyce Oliver

The committee approved the minutes for previous meeting (1/21/2020) via emails. The committee agreed that there were no additions or corrections to be made to those minutes.

OLD BUSINESS

1. Critical Items affecting the Election Process Deadlines – (OPEN)

Since the current deadline for sending out the Nominations Announcement is only two days away, the Committee decided to focus their attention only on this subject for this meeting. One of the responsibilities of the Committee in accordance with AR 48 is: *“Ensure the accuracy of the information when it is presented to the community.”* As of this meeting, the Committee has not received a copy of the announcement to determine the status of these recommendations from the Nomination Committee held on January 21st. At that meeting, Committee recommended the following changes:

1	The date(s) and time(s) be consistent for response and/or deadlines on all announcements, absentee ballots, proxies, candidate forms, etc. Recommendation: The time should be specified so they do not need to look up our business hours.
2	The form states: “YOU MUST BE PRESENT, IN PERSON OR BY PROXY TO BE PUT ON THE BALLOT”. This statement does not make sense to the committee. Recommendation: the sentence be removed or re-worded to state the intent.
3	The form states: “YOU WILL THEN BE PLACED ON THE BALLOT FOR VOTING AT THE ANNUAL MEETING”. Recommendation: This statement should be removed or clarified, since only vetted “Homeowners” are to be put on the ballot.
4	There was no mention of including a picture this year. Recommendation: add a statement to give the option to include a picture.
5	Recommendation: add instructions as to restrictions on the bios and forms; for example, what are the maximum number of words on the bios and can the length of the text in the text boxes on the form be extended by attaching extra sheets containing the rest of the info.
6	Recommendation: add a statement to the announcement sheet that makes it clear whether the form is mandatory or optional.

A motion was made by Mr. Lomax, seconded by Mrs. Fathy, and approved by the Committee to make the following Recommendation to the Board:

The Committee Recommends that the Nominations Announcement not be distributed until the Committee has had the opportunity to review it, in accordance with AR 48.

In addition to the above concerns, Mr. Lomax identified three critical concerns in a January 27th email:

- The electronic election process that was used before had the capability of including a picture and a bio on the ballot. He thought that the restrictions imposed by the electronic election process for these items should be specified in the announcement. That way, the same bio and picture can appear all forms that are released to the homeowners (Electronic Ballot, website notices, annual meeting mailing, etc.).
- He questioned why the form needs to be sent at all with the Nominations Announcement (it was not on the Constant Contact Announcement on February 8th, last year). If the three bottom boxes do not have identical boxes provided on the electronic voting ballot, they should not be included on the form. Otherwise, the form should only be used for gathering the information in the top four boxes for the use of the staff. These four items could easily be included in the email with the attached bio. The info in the bottom three boxes could be included in the bio.
- It is very important that the Committee, the staff, and the management company not be allowed to make any significant changes to the provided material that is presented to the homeowners. Otherwise, the candidate may be able to claim that the changes affected his/her chances of winning.

A motion was made by Mr. Lomax, seconded by Mrs. Fathy, and approved by the Committee to make the following Recommendation to the Board:

The Committee Recommends that the three concerns be resolved before the forms are distributed. If the form is to be distributed with the Nominations Announcement, then Nominations Announcement should also be delayed until these issues are resolved.

All remaining OPEN items from the previous minutes and the above items will be discussed at the next Committee Meeting. Because of the extremely short deadline for the Nominations Announcement to be distributed, Mr. Lomax will ask the Mr. Drummonds to expedite the process of notifying the Board and Community Manager of these issues as soon as possible.

Next Scheduled Meeting: Tuesday 2/11/2020 at 5:00 PM

Meeting Adjourned at 5:38 PM

Written By:

// SIGNED //

Francis Lomax
Secretary, 2020 VWOA Nominations Committee

Note: The original signed paper copy will be on file in VWOA office.