



**Villages of Westcreek**  
Owners' Association

RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE VILLAGES OF WESTCREEK OWNERS ASSOCIATION  
ADMINISTRATIVE RESOLUTION 52-BID SOLICITATION PROCESS

STATE OF TEXAS     §  
                                   §     KNOW ALL MEN BY THESE PRESENTS:  
COUNTY OF BEXAR   §

Pursuant to the Bylaws of the Villages of Westcreek Owner's Association (VWOA), acting through its Pursuant to the Bylaws of the Villages of Westcreek Owners' Association, Inc. referred to as "Association") and the Declaration of Protective Covenants, the Directors of the Villages of Westcreek Owners' Association, Inc. a Texas nonprofit corporation, consent to the adoption of the following resolution:

RE: Bid Solicitation Process

WHEREAS:

1. Section 209.0052 of the Texas Property Code creates a requirement that an association create a process for bid solicitation when the association proposes to contract for services that will cost more than \$50,000.00.
2. The Association's Board of Directors (the "Board") desires to establish a policy consistent with Section 209.0052.

BE IT RESOLVED THAT the Association may enter a contract for services that is equal to or exceeds \$50,000 if:

- a. The Association has solicited at least two competitive proposals for the contract;
- b. All Directors have access to the proposals provided by potential vendors before approval by the Board of Directors; and
- c. The Association complies with all requirements of 209.0052.

By their signatures below the President and Secretary of the Association certify that the foregoing was approved by the Board of Directors of the Association at the duly called meeting of the Board of Directors at which a quorum of Directors was present, or by signed, unanimous written consent in lieu of a meeting.

Thus executed this 8 day of October, 2021.

Villages of Westcreek Homeowner's Association

By:   
Kevin Drummonds, President

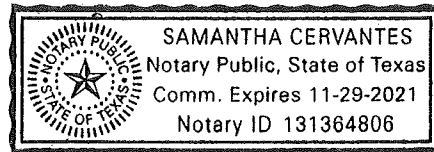
Attest:  
By:   
Richard Riggie, Secretary

STATE OF TEXAS       §  
                                  §  
COUNTY OF BEXAR   §

I hereby certify that the foregoing instrument was acknowledged before me, the undersigned Notary, by Kevin Drummonds, President, Villages of Westcreek Owner's Association, on the date of execution set forth above.

  
Notary Public, State of Texas

STATE OF TEXAS       §  
                                  §  
COUNTY OF BEXAR   §



I hereby certify that the foregoing instrument was acknowledged before me, the undersigned Notary, by Richard Riggie, Secretary, Villages of Westcreek Owner's Association, on the date of the execution set forth above.

  
Notary Public, State of Texas

**AFTER RECORDING RETURN TO:**  
Villages of Westcreek Homeowner's Association  
12395 Military Dr. W  
San Antonio, TX 78253

